

Organisational Regulations Of the Review Commission of the Swiss Agency of Accreditation and Quality Assurance (ORRCA)

of 25 June 2022

The Commission of the Swiss Agency of Accreditation and Quality Assurance, based on Article 6a of the Organisational Regulations of the Swiss Agency of Accreditation and Quality Assurance of 12 March 2015¹ (OReg-AAQ), issues the following Regulations:

Art. 1 Tasks

¹ The Review Commission of the Swiss Agency of Accreditation and Quality Assurance (Swiss Accreditation Agency) assesses objections from educational institutions being directly affected by the procedure within the framework of quality assurance procedures of the Swiss Accreditation Agency at Swiss and foreign educational institutions and drafts statements in the following cases:

- a. objections to the course of the procedure;
- b. objections to certification decisions;
- c. objections due to incorrectness of the results report.

² The procedure of the Review Commission follows the complaints and appeals procedure as defined in Standard 2.7 of the Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG)².

Art. 2 Objectives

The objectives of the Review Commission's review of objections and the drafting of statements are to ensure a fair procedure and to work towards a mutually agreeable solution.

Art. 3 Composition and Presidency

¹ The Review Commission consists of 3 elected members. The members are elected by the Commission of the Swiss Accreditation Agency.

² At the request of the Swiss Accreditation Agency, the Accreditation Council shall elect a President within the Review Commission.

¹ www.akkreditierungsrat.ch/en/ > Documents > Legal Basis
² <https://www.enqa.eu> > Policy & Activities > ENQA

Art. 4 Working method

¹ The President of the Review Commission shall examine the objections and prepare a draft of the statement. She or he shall send this draft to the members of the Review Commission and ask them to communicate additions and corrections.

² The President of the Review Commission shall prepare the final statement based on the feedback from the members of the Review Commission and forward the result to the members for approval.

³ The President of the Review Commission may convene a virtual meeting if necessary for opinion-forming.

⁴ The drafts of the President of the Review Commission, the feedback of the members of the Review Commission and the virtual meetings of the Review Commission are not public.

Art. 5 Confidentiality

The members of the Review Commission are bound to secrecy.

Art. 6 Bias

For the members of the Review Commission, the grounds for bias according to Article 10 of the Administrative Procedure Act of 20 December 1968³ (APA) shall apply.

Art. 7 Handling of the statements by the Commission of the Swiss Accreditation Agency

The Commission of the Swiss Accreditation Agency shall deal conclusively with the statements of the Review Commission on the objections at his next meeting.

Art. 8 Secretary

The Swiss Accreditation Agency shall assume the organisational work incurred by the Review Commission.

Art. 9 Commencement

These Regulations come into force on 1 July 2022.

³ SR 172.021